

**Department of
Veterans Affairs**

Memorandum

Date: October XX, 2024
From: Director (00), (VISN's Name, City, State)
Subj: Annual Certification of Accounting Records for VISN XXX
To: VHA Office of Finance (104A)

1. The management of (VISN, City, State) certifies that, in compliance with 31 U.S.C. § 1108, subsection c, and 31 U.S.C. § 3512, the financial accounting system of records for the accounting period ending September 30, 2024, accurately reflects the following condition for which the agency is responsible in that:

a. No appropriations were deficient as of September 30, 2024. General ledger 4610 or 4650 must not reflect a debit balance in any appropriation with the exceptions of Major Construction Fund 0110 and Minor Construction Fund 0111.

- Yes, appropriations have sufficient funds.
(Debit balances corrected in Accounting Period 13 do not have to be reported as exceptions)
- No. Details are provided on the "FY24 Annual Certification – Exceptions" spreadsheet (**All Other tabs**) linked in Section 3, Page 2 of this document.

2. The management of (VISN, City, State) certifies that they have reviewed the certification of accounting records for each station under their responsibility.

- Yes, all station's records have been reviewed and are free of material error.
- No. There are material errors in one or more station's records. Details are to be provided on the "FY24 Annual Certification – Exceptions" spreadsheet (**All Other tabs**) linked in Section 3, Page 2 of this document.

3. Certification

- We have no exceptions to report as part of this certification.
- We have properly reported **ALL** exceptions on the [FY24 Annual Certification – Exceptions spreadsheet](#).

Printed Name

Printed Name

Signature Date
VISN Chief Financial Officer

Signature Date
VISN Director