

THANK YOU FOR JOINING THE 16TH VETERANS AND COMMUNITY OVERSIGHT AND ENGAGMENT BOARD

PLEAE BE PATIENT THE MEEITNG WILL START SHORTLY



VETERANS AND
COMMUNITY
OVERSIGHT AND
ENGAGMENT
BOARD

Rules of Engagement

- Mute your phone line and silence cell phones
- Mute microphones on your desktop
- The Chair has requested to please turn on your camera if your system is equipped
- Allow DFO/VCOEB Chair to yield the floor to you prior to speaking
- ▶ The Chair will ask for questions and/or comments throughout the meeting.
- Please hold all questions until the presentation is complete
- Identify yourself prior to speaking
- After speaking be sure to mute your microphone
- A roll call vote will be used for all proposed recommendations
- Minimize background noise while speaking
- Note: this session is being recorded

| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer |
|-------------------|---|--|
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer |
|-------------------|---|--|
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

| ' <u> </u> | | |
|-------------------|---|--|
| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer |
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm – 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| | | |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |
| | | |

| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer |
|-------------------|---|--|
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

| | | 1, = 0 (5) 5 |
|-------------------|---|--|
| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, | LTG (R) John D. Hopper, Chair |
| | Pledge of Allegiance, Opening | Eugene W. Skinner Jr, Designated Federal |
| | Remarks | Officer |
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience |
| | | Officer |
| | | |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm – 4:25 pm | Opening Remarks | Dr. Steven E. Braverman, M.D., Medical Center |
| | | Director/ Mr. Robert McKenrick, Deputy Medical |
| | Master Plan 2022 Presentation | Center Director, Alan Trinh, Chief, Strategic, |
| | Master Plan Approval Status | Facility and Master Planning |
| | FY22 Budget | |
| | Does the budget fully | |
| | support the Master Plan | |
| | 2022? | |
| | Budget shortfalls | |
| | What are the shortfalls? | |
| | o What are the impacts? | |
| | What is VA doing to | |
| | mitigate? | |
| | Status of Lease Revenue | |
| | Funds? | |
| | o How much is available? | |
| | Estimated Annual | |
| | Contributions | |
| | Procedure for obligating | |
| | funds to support Master | |
| | Plan | |
| | | |
| 4.05 | | M. OL: O. L. (All. L. DEO) |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes | Services and Outcomes Subcommittee Chair |
| | Subcommittee recommendation brief | (Dr. Joshua Bamberger) |
| | discussion and vote | |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee | Master Plan Subcommittee Chair (Mr. Rob |
| | recommendation brief discussion and | Begland) |
| | vote | |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |
| | | |

Veterans and Community Oversight and Engagement Board (Virtual)

VA Greater Los Angeles Healthcare System



March 31, 2022

Agenda

- 1. Master Plan 2022 Approval Status
- 2. FY22 Budget
 - Does the budget fully support the Master Plan 2022?
- 3. Budget shortfalls
 - What are the shortfalls?
 - What are the impacts?
 - What is VA doing to mitigate?
- 4. Status of Lease Revenue Funds?
 - How much is available?
 - Estimated Annual Contributions
 - Procedure for obligating funds to support Master Plan

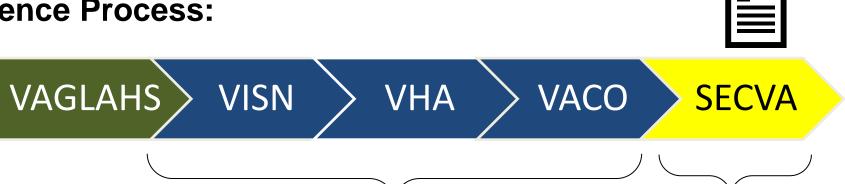
Master Plan 2022 Approval Status

1. Master Plan 2022 Approval Status

Background:

- Master Plan 2022 was finalized beginning the concurrence process on January 7th, 2022
- Package cleared concurrence process with hardcopy delivered March 21^{st,} 2022
- Pending SECVA signature

Concurrence Process:



- Review of Master Plan 2022
- Input into VIEWS
- Transmittal to SECVA

- SECVA Signature
- Master Plan 2022 Rollout

FY22 Budget

2. FY22 Budget - Does the budget fully support the Master Plan 2022?



VAGLAHS has an approximately \$1 billion operating budget that supports:

- Approximately 5,600 employees
- 87K enrollees
- Large 1A integrated HCS over 20K sq miles
- 1 x VAMC, 2 x ACCs, 8 x CBOCs
- WLA, 388+ acres, SEP ACC 144+ acres
- 604 operating beds
- Large affiliated academic programs
- Extensive research program

FY22 Budget (cont.)

3. What are the shortfalls? What are the impacts? What is VA doing to mitigate?

Master Plan 2022 is outside of the VAGLAHS operating budget. To understand the budget **impact** of Master Plan 2022 and **mitigate** the risk of **shortfalls**, VA is:

- Collaborating across the agency and with senior VA leadership to phase the turnover of parcels to the EUL
 program in alignment with developer financing strategies, advance the development of VA Major healthcare
 facility projects, and integrate community amenities
- Contracting engineers to develop projects to upgrade infrastructure for the turnover of parcels to the EUL program
- Working with VISN, OAEM, HEFP*, VHA, and senior VA leadership through VA's Strategic Capital Investment Process (SCIP) to allocate funding arrangements specific to these Master Plan activities that fall outside of the healthcare operating budget

Funding Request Process:



Budget (cont.) - Housing Delivery

Location on North Campus

Building/Parcels identified

Housing Type

- Rehabilitation of existing buildings
- New construction
- Demolition

Release Date*

 Subject to financing availability completion of turnover activities, staff relocation, compliance with EUL statutory requirements, etc.

Construction Start

~30-90 days after financial closing

Construction Completion/Delivery

- ~18-24 months
- Lease-up takes ~30-90 days

Quantity

Units, including manager units

| | Building / Parcel Number | Housing Type | Developer | Est. Release Date* (Calendar Year) | Est. Constructio n Start (Calendar Year) | Est. Construction Completion (Calendar Year) | Total Housing Units (includes Manager Units) | Cumulative Units (includes Manager Units) |
|------------|-----------------------------|-----------------|------------|--|--|--|--|---|
| ^ [| 209 | Existing | Shangri-La | Q2-2017 | NA | NA | 55 | 55 |
| | 205 | Existing | Shangri-La | Q4-2019 | Q3-2020 | Q3-2022 | 68 | 123 |
| | 208 | Existing | Shangri-La | Q4-2019 | Q3-2020 | Q3-2022 | 54 | 177 |
| | 207 | Existing | TSA | Q4-2020 | Q1-2021 | Q3-2022 | 60 | 237 |
| | 404 (Lot 48) & 233 | New / Demo | Century | Q4-2022 | Q4-2022 | Q4-2024 | 73 | 310 |
| | 402 (Lot 38) & 231 | New / Demo | TSA | Q4-2022 | Q4-2022 | Q4-2024 | 120 | 430 |
| | 401A (Mac Field Ph 1) | New | CORE | Q4-2022 | Q4-2022 | Q3-2024 | 75 | 505 |
| | 156 & 157 | Existing | Century | Q1-2023 | Q2-2023 | Q1-2025 | 112 | 617 |
| | 300 | New / Demo | U.S.VETS | Q1-2023 | Q2-2023 | Q4-2024 | 44 | 661 |
| | 158 | Existing | Century | Q3-2023 | Q4-2023 | Q4-2025 | 71 | 732 |
| | 210 | Existing | U.S.VETS | Q3-2023 | Q4-2023 | Q3-2025 | 41 | 773 |
| 9 | 258 | Existing | Century | Q1-2024 | Q2-2024 | Q2-2026 | 46 | 819 |
| | 401B (Mac Field Ph 2) | New | CORE | Q2-2024 | Q2-2024 | Q4-2025 | 75 | 894 |
| | 400 (Lot 49) | New | TSA | Q2-2024 | Q3-2024 | Q3-2026 | 66 | 960 |
| | 256 | Existing / Demo | U.S.VETS | Q2-2025 | Q3-2025 | Q2-2027 | 41 | 1001 |
| | 409 (Lot 18) | New | TSA | Q3-2025 | Q4-2025 | Q4-2027 | 96 | 1097 |
| | 13 & 306 (Canteen) | Existing / Demo | U.S.VETS | Q3-2026 | Q4-2026 | Q4-2028 | 25 | 1122 |
| | 408 (Lot 20) | New | Century | Q1-2027 | Q4-2027 | Q1-2029 | 69 | 1191 |
| | 407 (Lot 21) & 236 (Police) | New | TSA | Q2-2028 | Q3-2028 | Q2-2030 | 69 | 1260 |

Budget (cont.) - FY21 EUL Infrastructure Projects

| FY21 PROJECT NAME | TYPE | AWARD AMOUNT | AWARD / COMPLETION DATE |
|--|--------|-----------------|-------------------------------|
| Install Fire Suppression Water Distribution System, North Campus | Design | \$1.98M | 09/27/21 12/31/22 |
| Install Water Pressure Boosting Measures, North Campus | D/B | \$4.80M | 09/27/21 08/24/22 |
| Physical Verification Site Utilities Mapping | Design | \$1.3M | 09/16/21 05/13/22 |
| Solar System Relocation and Reinstallation, Sepulveda | D/B | \$3.79M | 09/24/21 06/10/22 |
| B402 Parking Lot 38 Utilities Infrastructure Relocation, North Campus | D/B | \$3.65M | 09/29/21 09/02/22 |
| B404 Parking Lot 48 Utilities Infrastructure Relocation, North Campus | D/B | \$2.59M | 09/29/21 08/22/22 |
| Replace CTRS Tents with Tiny Shelters, Power & Tiny Shelters Grading and Site Preparation | D/B | \$1M | 09/29/21 03/31/22 |
| EUL Emergency Abatement B156/B157 | D/B | \$3.21M | 06/24/21 09/29/21 |
| | Total: | \$22.32M | |



B205 and B208 (120 Veteran Units)



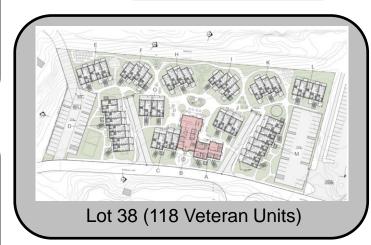
B156 and 157 (110 Veteran Units)



B207 (59 Veteran Units)

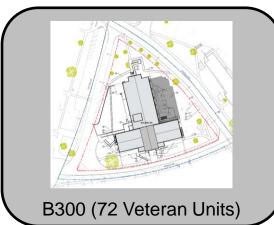
EUL Project(s) Supported

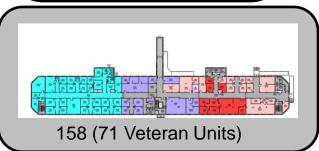


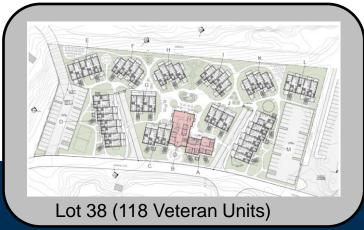


Budget (cont.) - FY22 EUL Infrastructure Projects

EUL Project(s) Supported











MacArthur Field Phase 1 (75 Veteran Units)



B210 (41 Veteran Units)

| FY22 PROJECT NAME | EST. COST | EUL PARCELS SUPPORTED |
|---|--------------|--------------------------|
| Parking Lot Construction and Expansion, North Campus | \$5.2M | Lot 38, Lot 48 |
| B233 (hazmat) Demolition Assessment, Demolition, and Replacement | \$1.2M | Lot 48 |
| B206 Partial Renovation | \$4.5M | B210 |
| Parking Lot 38 Fill Project (Capital Contribution to EUL Developer) | \$2M | Lot 38 |
| MacArthur Field Fill Project (Capital Contribution to EUL Developer) | \$3.2M | MacArthur Field |
| B300 Remediation | \$600K | B300 |
| B527 Physical Security Design Manual Renovation (Relocate OIT) | \$3.86M | B300, B158 |
| B158 Remediation | \$1.5M | B158 |
| Upgrading Fire and Water Distribution system Ph1 (DBB \$20M, pending 100% Design) | \$20M | All North Campus |
| Total: | \$42.06M | |

Lease Revenues & Expenditures

4. Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions?

Governance: The West Los Angeles VA Campus Improvement Act (P.L. 117-18) requires use only for:

- 1. Supporting construction, maintenance, and services at the Campus relating to temporary or permanent supportive housing for homeless or at-risk Veterans and their families;
- 2. Renovating and maintaining the land and facilities at the Campus;
- 3. Carrying out minor construction projects at the Campus;
- 4. Carrying out community operations at the Campus that support the development of emergency shelter or supportive housing for homeless or at-risk veterans and their families.

<u>Current Leases</u>: Brentwood School, Regents University of California (UCLA), SafetyPark Corporation, and Veterans Housing Partnership (B209).

| Lease Revenues | Estimated Annual Revenue Amount | Total Expenditures |
|----------------|---------------------------------|--------------------|
| \$6.81 million | \$1.30 million | \$4.97 million |

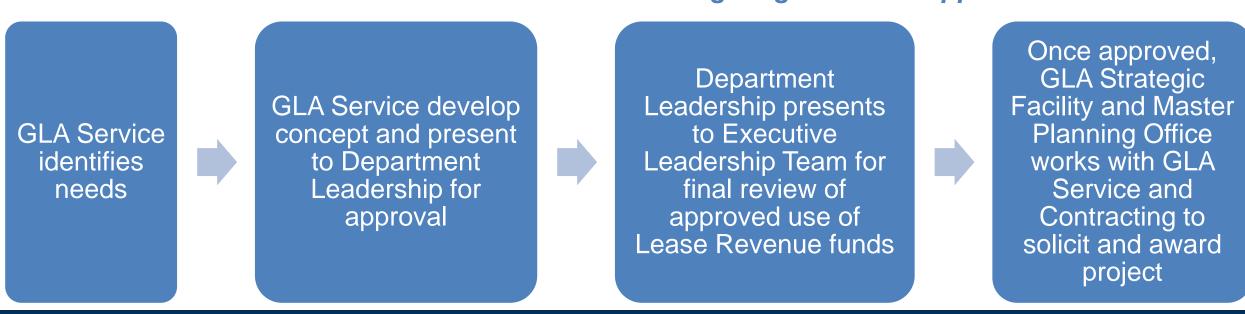
Estimated Annual Contributions & Procedure for Spending Lease Revenues

4. Status of Lease Revenue Funds? Estimated Annual Contributions?

| Current West LA Leases Generating Revenues: | Brentwood School | Regents University of California (UCLA) | SafetyPark Corporation | Veterans Housing Partners (B209) |
|--|------------------|---|---------------------------|-------------------------------------|
| FY21 Annual Cash Consideration: | \$871,250.04 | \$311,408.49 | \$101,680.64 | \$22,285.00 |

Total FY21 Annual Lease Revenue Generated from West LA Leases: \$1,306,624.17

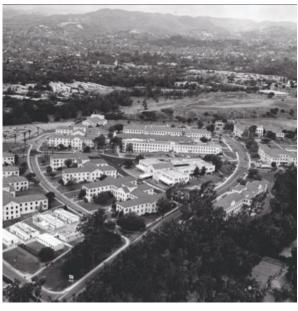
4. Status of Lease Revenue Funds? Procedure for obligating funds to support Master Plan?













Comments or Questions?

| 3:00 pm – 3:05 pm 3:05 pm – 3:10 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks VEO Update | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer Mr. John Boerstler, Chief Veterans Experience |
|--|---|--|
| 3.03 pm = 3.10 pm | VLO Opuale | Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

Registered Public Comment

| Time Slot | Name |
|-------------|-------------------|
| 4:25 – 4:30 | Janet Turner |
| 4:30 – 4:35 | Rob Reynolds |
| 4:35 – 4:40 | Feras Khatib |
| 4:40 – 4:45 | Corey Robichaud |
| 4:45 – 4:50 | Raymond Hall |
| 4:50 – 4:55 | Lawrence Loughlin |
| 5:00 — 5:05 | Gary Blasi |
| 5:05 – 5:10 | Francisco Juarez |
| 5:10 – 5:15 | Shirrell Mccarney |

- ▶In the interest of time management, speakers will be held to a 5-minute time limit and have been selected in the order of event registration.
- ▶If time expires and your name was not selected, or you did not register to provide public comment and would like to do so, you are asked to submit public comments via email at VEOFACA@va.gov for inclusion in the official meeting record.

| 3:00 pm – 3:05 pm 3:05 pm – 3:10 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks VEO Update | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer Mr. John Boerstler, Chief Veterans Experience Officer |
|--|---|--|
| | | Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |



What is a By-Name List?

- A comprehensive list of every person in a community experiencing homelessness, updated in real time.
- Using information collected and shared with their consent, each person on the list has a file that includes their name, homeless history, health, and housing needs.
- Incorporates data from multiple systems (ex: HOMES, HMIS) to get us a more complete picture and improve care coordination.

How are By-Name Lists Used?

- To conduct Case Conferencing or other care coordination efforts.
- To track and communicate progress towards reducing and ending homelessness.
- To understand who is experiencing homelessness in a community (ex: age, race/ethnicity, gender, income, neighborhood etc).
- To understand trends in system performance.

Why Measure By-Name List Data Quality?



Actively Homeless Population Monthly count for Veteran subpopulation(s)



How do we Define By-Name List Quality?

FULL COVERAGE

- All relevant agencies and programs are represented
- List includes people sleeping in shelters, transitional housing, and on the streets

PERSON-LEVEL DATA

- Each person has an entry that includes their name, demographic info, history, health and housing needs
- Each person can be followed through the system

REGULAR UPDATES

- List is updated monthly, at a minimum
- As people's housing status changes, so do their list entries

RELIABILITY

Data balances month over month, just like your checkbook

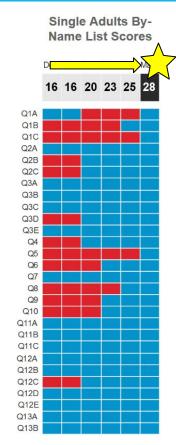
How do we Measure By-Name List Quality?



By-Name List Scorecard



Data Reliability for Aggregate Metrics



What is the By-Name List Scorecard?

| COMMUNITY PARTICIPATION & COVERAGE | POLICIES & PROCEDURES | DATA INFRA | STRUCTURE |
|--------------------------------------|-------------------------------------|--------------------------------------|--|
| 1. Outreach coverage | 4. Inactive policy | 8. Tracking homeless status | 12. Tracking returns to system |
| 2. Providers reporting data | 5. Tracking without full assessment | 9. Unique identifier | 13. Tracking outflow |
| 3. Tracking all homeless individuals | 6. Timely/accurate data updates | 10. Tracking newly identified people | 14. Tracking population status |
| | 7. Data collection best practices | 11. Tracking demographic information | 15. Tracking population status over time |

Single Adults By-Name List Scorecard

Version 3 | Last updated October 2021

Why a By-Name List?

A by-name list allows you to know everyone in your community experiencing homelessness in real time. Without this information, you cannot:

- Understand the scope of homelessness in your community
- Understand how people move in and out of your system on an ongoing basis
- Have accurate information to set goals to reduce homelessness
- Have accurate information to understand if you are making progress in ending homelessness

The key components of a quality by-name list include ensuring that your system is touching everyone who is homeless in your community; that you can accurately assess who is entering your homeless system on an ongoing basis; and that you can accurately track their progress through the system, including how successful you are in implementing prioritization and providing permanent housing to those who need it.

This scorecard addresses the components of a quality by-name list for single adults over 25, with specific requirements related to tracking homeless veterans and chronically homeless individuals. Tracking these subpopulations is necessary for implementing prioritization in alignment with the HUD Notice CPD 16-11 on prioritizing chronically homeless and other vulnerable people for Permanent Supportive Housing (PSH) and for measuring progress towards ending veteran and chronic homelessness.

This scorecard also sets out an ambitious framework for building the necessary data management practices and systems coordination to track the movement of everyone experiencing homelessness in your community with the ultimate goal of ending all homelessness. It is critical to note that a by-name list is useful only to the extent that it is operationalized as a driver of your community's efforts to reduce and end homelessness. Developing and maintaining a by-name list for all single adults can be time consuming and needs to happen in the context of your community's efforts to prioritize your list, optimize

your system, assess and maximize your resources and advocate for and think creatively about addressing resource gaps.

In addition to ending homelessness for single adults, ending homelessness for youth and families is essential to ending homelessness in your community. Scorecards to guide and assess progress for building the data management practices and systems coordination to end homelessness for those populations are addressed in separate tools in development by Community Solutions.

What Does Your Score Mean?

Your score is a baseline, not a judgment. It should help you create action plans and measure improvement toward a comprehensive by-name list. This tool is for your benefit and is not required by any funder or government agency. If you have a fully functional BNL, you will be confident that the list includes every single adult experiencing homelessness in your community AND you will be able to easily access the information in real time that you need to prioritize and track progress towards ending homelessness.

This scorecard is intended to:

- provide guidance on how to develop a by-name list for all homeless, single adults in your community
- provide a means to assess whether the data on your by-name list is of sufficient quality to track progress in ending homelessness in your community

It should be noted that prioritizing which components of the scorecard to address first should take into consideration:

- 1. The current capacity of your system;
- 2. The time / effort involved in implementation of the necessary changes; AND
- 3. The relative impact the change will have on improving the accuracy and usefulness of your data relative to ending homelessness

If you would like guidance on how to develop the portions of your community's by-name list that address unaccompanied youth and family households, please contact Community Solutions for information about our other scorecards and tracking tools.

All Single Adults By-Name List Scorecard Tool

Part I: Community Participation and Coverage

This section is focused on ensuring that you are capturing all single adults experiencing homelessness, so that you can make sure your list includes everyone it should, implement prioritization, and have an accurate, real-time actively homeless number.

OUTREACH

The regularity of outreach and street engagement should reflect the unique nature of your geography and the places where people experiencing homelessness are likely to go in your community. Every member of all outreach teams should be clear on where and when outreach should take place. The following questions pertain to your outreach.

| QUESTION 1.A Is the geographic coverage of your outreach clearly mapped out, informed by your data and regularly assessed, to ensure you are able to reach all unsheltered individuals within your community? Yes No |
|---|
| QUESTION 1.B Have you coordinated your outreach, ensuring that your outreach teams are deployed at the locations and the times that they are mostly likely to effectively engage with unsheltered homeless individuals, while minimizing duplication between providers? Yes No |
| QUESTION 1.C Do you have a documented outreach policy that clearly states how your outreach teams will be deployed and how they work with each other to swiftly connect individuals to their self-determined needs? Yes No |

| QUESTION 1.D Do you have consistent, coordinated and reliable outreach and in-reach efforts across your geographic coverage area that gives you confidence that at least 90% of the unsheltered population is captured on your BNL? Yes No |
|---|
| HOMELESS SERVICE PROVIDER PARTICIPATION |
| Answer the questions below to describe the level of participation of homeless service providers in your community in reporting data into the by-name list, using a common assessment tool. Responses should take into account outreach providers, emergency shelters, transitional housing programs (including VA-funded transitional housing), domestic violence providers, day / drop-in centers, seasonal overflow beds, hotels paid for by a homeless provider, permanent housing providers and VA medical centers. |
| QUESTION 2.A Are 90% of CoC-funded and non-CoC-funded providers reporting data into your by-name list? Yes No |
| QUESTION 2.B |

Are approximately 90-100% of currently homeless single adult individuals served by the providers reporting into your by-name list?

☐ Yes☐ No

QUESTION 3.A

Is your by-name list able to collect data on all currently homeless single adults in your community, including **unsheltered individuals living in a place not meant for human habitation** (e.g. street, cars, campsites, beaches, deserts or riverbeds)?

☐ Yes

| □ No |
|--|
| QUESTION 3.B Is your by-name list able to collect data on all currently homeless single adults in your community, including individuals in shelters, safe havens, season overflow beds, hotels paid for by homeless providers or Health Care for Homeless Veterans (HCHV) beds? Yes No |
| QUESTION 3.C Is your by-name list able to collect data on all currently homeless single adults in your community, including individuals in transitional housing, including VA-funded Transitional Housing? Yes No |
| QUESTION 3.D Is your by-name list able to collect data on all currently homeless single adults in your community, including individuals fleeing domestic violence? Yes No |

Part II: Policies and Procedures

This section is focused on ensuring that you have policies and procedures in place to accurately capture movement on and off your list and to maintain timely and accurate data.

QUESTION 4.A

Has your community established a written policy that specifies the number of days of inactivity (i.e. the person cannot be located) after which a person's status will be

| changed to "inactive," and which includes protocols to attempt to locate an individual before they are moved to inactive status? Yes No |
|---|
| QUESTION 4.B Does that written policy account for changing an individual's status to 'inactive' based on a client's verified absence from the community before the specified number of days has elapsed? (e.g. reunited with family in a different community, death etc.) Yes No |
| QUESTION 4.C Does that written policy account for individuals on your list who are entering an institution (e.g. jail or hospital) where they are expected to remain for 90 days or fewer? Yes No |
| QUESTION 5 Does your community have a way to track actively homeless individuals who have not consented to services and/or assessment at this time? Yes No |
| QUESTION 6 Does your community have policies and protocols in place for keeping your by-name list up to date and accurate, including timelines for provider data submission and ongoing quality assurance protocol? |
| Note: In other words, has your community established and documented a process to set standards for participating providers (for example, monthly deadlines for having all client data necessary for the BNL up to date) and to ensure that errors and discrepancies are caught (for example, required periodic data reconciliation with providers or regular spot checks)? You can answer "yes" even if you are still working to enforce / implement these processes. |
| ☐ Yes ☐ No |

Part III: Data Infrastructure

This section is focused on ensuring that you have developed a data infrastructure that accurately captures and tracks all movement on and off of your list, avoids duplication, and facilitates coordination between providers. In particular, these questions focus on accurately tracking data points related to inflow and outflow. This section also is focused on ensuring that your list has the capacity to track critical population-based statuses in real time, including chronic homeless status, veteran status, and single and adult status.

| QUESTION 7 Does your community's by-name list track the 'homeless / housed status' of all individuals, including the date each status was last changed and the previous status? Homeless status fields should include at minimum: homeless, inactive and permanently housed. |
|--|
| Note: Other homeless / housed status fields commonly tracked include unsheltered, sheltered, transitional housing, and matched to resources. However, you only need to track the statuses of "homeless", "inactive", and "permanently housed" to answer "yes" to this question. Yes No |
| QUESTION 8 Does your community's by-name list include a unique identifier (e.g. an HMIS ID) for each individual to prevent duplication of client records and facilitate coordination between providers? Yes No |
| QUESTION 9 Does your by-name list track the total number of newly identified (not necessarily assessed) individuals experiencing homelessness every month? This figure represents a portion of your monthly inflow. Yes No |

QUESTION 10

| Does your community's by-name list track individuals returning to act | ive |
|---|-----|
| homelessness within the past month? | |

| Note: For example, an individual was previously designated as "housed" and has become homeless again or an individual was previously designated as "inactive" and is back in contact with your community's homeless system again in the past month. This figure represents a portion of your monthly inflow. Yes No |
|---|
| QUESTION 11.A |
| Does your community's by-name list track individuals as they move out of active homeless status, including those who move into permanent housing? |
| ☐ Yes |
| □ No |
| |
| QUESTION 11.B |
| Does your community's by-name list track individuals as they move out of active homeless status, including those who become inactive, per your inactive policy? |
| Yes |
| □ No |
| QUESTION 11.C |
| Does your community's by-name list track individuals as they move out of active |
| homeless status, including those who no longer meet the population criteria of |
| single adult? |
| For instance, if an individual forms or re-joins a family household, can you change their status to indicate that they are no longer "single" while ensuring they are accounted for and appropriately prioritized in your system? Yes |
| □ No |
| |

QUESTION 12.A

Does your community's by-name list track population-based statuses, including:

| veteran, chronic, youth, and family with minor children? Yes No |
|--|
| QUESTION 12.B Can your by-name list track people with multiple population-based statuses (e.g. chronic homeless status AND veteran status)? Yes No |
| QUESTION 12.C Can your by-name list track historical changes in activity status (e.g. Active to Inactive, Active to Housed, etc.)? Yes No |
| QUESTION 12.D Can your by-name list track individuals who become chronically homeless after they are added to your all singles list? Yes No |
| QUESTION 12.E Can your by-name list track individuals who are initially assigned chronic or veteran status when they enter your system but later do not meet the criteria for these population statuses? |
| Note: For example, if someone is added to your system and believed to be chronically homeless but later turns out not to be or no longer meets the criteria, are you able to change their population status on your list from "chronic" to "not chronic" while ensuring that they stay on the all singles list? Yes No |
| QUESTION 13.A Does your community have a way to report race and ethnicity data on the individuals |

| on the by-name list for the purpose of analyzing system outcomes? Yes No |
|--|
| QUESTION 13.B Does your data collection policy and process around race and ethnicity respect the self-identification of clients? Yes No |
| |
| |
| |
| |
| |

How does this work in a Large City?

Metro Denver's sub-regionalization approach:

By breaking up a large geography into smaller parts that more closely reflect the experience of stakeholders, solutions and ownership becomes more precise for perceived local problems. These smaller parts improving in parallel towards a shared aim will yield a more efficient and effective regional reduction in veteran homelessness.

- Created a single Veteran By-Name List across region
- Every Veteran tagged to one of 9 sub-regions based on service provider/shelter of highest engagement and/or veteran preference
- Sub-regions develop local Homeless Coordination Teams and Leads
- Each sub-region team is responsible for local data quality (using By-Name List Scorecard) including provider participation, street outreach, and timely data entry



AGENDA

| 3:00 pm – 3:05 pm | Call to Order, Attendance, Welcome, | LTG (R) John D. Hopper, Chair |
|-------------------|---|--|
| | Pledge of Allegiance, Opening Remarks | Eugene W. Skinner Jr, Designated Federal Officer |
| 3:05 pm – 3:10 pm | VEO Update | Mr. John Boerstler, Chief Veterans Experience Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

VCOEB RECOMMENDATION 16-01

WHEREAS, Permanent Supportive Housing is the evidence-based solution to ending homelessness for veterans experiencing chronic homelessness;

WHEREAS, In 2021, there was a 24.4% *reduction* in permanent housing placements reported by the VA in greater Los Angeles compared to fiscal year 2017;

WHEREAS, There continues to be many vacant staff positions in the HUD VASH system of care in VAGLA;

WHEREAS, There are vacant Project-Based rental units across the greater LA area that are set aside specifically for veterans experiencing chronic homelessness;

WHEREAS, Reporting regular progress on filling Project Based housing units and utilization of Tenant Based HUD VASH vouchers can be an effective measure to assess progress towards housing veterans experiencing homelessness;

WHEREAS, A By-Name-List¹ that reports on the number of veterans experiencing homelessness, the exits from homelessness, the influx into homelessness (including from stable permanent supportive housing), and the time veterans remain homeless can be effective in measuring progress and holding communities responsible for progress in reducing the number of veterans experiencing homelessness;

WHEREAS, The Secretary of the VA has set the goal that by the end of 2022 placing "at least 1500 veterans experiencing homelessness into permanent housing" and "increasing the percentage of Housing and Urban Development- Veterans Affairs Supportive Housing vouchers under lease to at least 75%";

NOW THEREFORE LET IT BE:

RECOMMENDED, the Secretary of the VA instruct the leadership of the Greater Los Angeles Veterans Affairs Administration to create a web-based dashboard available to the general public that reports on progress in providing permanent housing for veterans experiencing homelessness in the Greater LA Area. The dashboard should include at least the following metrics:

- 1. Monthly report of available HUD VASH vouchers and utilization for both tenant based and project based housing and
- 2. Quarterly reporting on progress towards filling vacant HUD VASH staff positions and
- 3. Monthly reporting on By Name List (BNL) that is in coordination with the LA Homeless Services Agency that maintains industry standards for BNL fidelity and

 $^{^1\} https://community.solutions/what-is-a-by-name-list/$

VCOEB RECOMMENDATION 16-01

- 4. Monthly progress on available housing at the West LA VA campus and
- 5. Quarterly reporting on progress towards placement of veterans in Residential Care Facilities, Board and Care and/or Assisted Living level of care.

IN WITNESS WHEREOF, the Veterans and Community Oversight and Engagement Board adopts this recommendation as of March 31, 2022.

.

AGENDA

| 3:00 pm – 3:05 pm 3:05 pm – 3:10 pm 3:10pm – 3:25 pm 3:25 pm – 4:25 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks VEO Update Special Advisor Intro remarks Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer Mr. John Boerstler, Chief Veterans Experience Officer Mr. Keith Harris Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
|---|--|--|
| | Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | , |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |

AGENDA

| 3:00 pm – 3:05 pm 3:05 pm – 3:10 pm | Call to Order, Attendance, Welcome, Pledge of Allegiance, Opening Remarks VEO Update | LTG (R) John D. Hopper, Chair Eugene W. Skinner Jr, Designated Federal Officer Mr. John Boerstler, Chief Veterans Experience |
|--|---|--|
| | | Officer |
| 3:10pm – 3:25 pm | Special Advisor Intro remarks | Mr. Keith Harris |
| 3:25 pm — 4:25 pm | Opening Remarks Master Plan 2022 Presentation Master Plan Approval Status FY22 Budget Does the budget fully support the Master Plan 2022? Budget shortfalls What are the shortfalls? What are the impacts? What is VA doing to mitigate? Status of Lease Revenue Funds? How much is available? Estimated Annual Contributions Procedure for obligating funds to support Master Plan | Dr. Steven E. Braverman, M.D., Medical Center Director/ Mr. Robert McKenrick, Deputy Medical Center Director, Alan Trinh, Chief, Strategic, Facility and Master Planning |
| 4:25 pm – 5:15 pm | Public Comments Session | Mr. Chi Szeto (Alternate DFO) |
| 5:15 pm – 5:45 pm | By Name List Presentation | Aras Jizan, Adam Ruege Community Solutions |
| 5:45 pm – 6:20 pm | Services and Outcomes Subcommittee recommendation brief discussion and vote | Services and Outcomes Subcommittee Chair (Dr. Joshua Bamberger) |
| 6:20 pm – 6:55 pm | Master Plan Subcommittee recommendation brief discussion and vote | Master Plan Subcommittee Chair (Mr. Rob Begland) |
| 6:55 pm – 7:00 pm | Wrap up & Adjourn | LTG (R) John D. Hopper, Chair |



THANK YOU FOR PARTICIPATING IN THE 16TH VETERANS AND COMMUNITY OVERSIGHT AND ENGAGMENT BOARD